

# FABULOUS FINANCES

## FINANCE FOR BOARD MEMBERS

WEDNESDAY 8 NOVEMBER 2017

11.00am - 1.00pm, Community Resource Centre, 78 St Vincent St, Ulladulla  
Members \$50, Non Members \$75

**BOOK NOW!**  
Limited Places



Did you know that the not-for-profit sector has the highest rate of fraud of any industry? One of the most important elements of governance is to effectively manage the risks related to finance with a full understanding of the requirements.

This session will provide board members with the skills to read financial reports, assist with budgeting, and ensure key risk and fraud prevention policies are in place. Bring along examples of your organisations financial reports.

At the end of the training you will:

- Develop skills in reading financial statements.
- Understand key financial ratios.
- Be able to develop budgets.
- Understand and reduce financial risk & fraud.

### About the Session Trainer



#### Sarah Wilson

Sarah is the Operations Manager at the Illawarra Forum. She has extensive experience working in social enterprise and community services sectors, including vocational training, community development, employment and business support services. Sarah has also served on the boards of a number of not for profit organisations.

With a degree in Accounting & Management and a Training and Assessment qualification Sarah is an enthusiastic trainer with a wealth of practical industry knowledge.

# TRAINING

## TERMS, CONDITIONS & ADDITIONAL INFORMATION

### REGISTRATION:

Registration is essential to secure your place. Registration and payment is only available through our on-line booking system. A confirmation email will be sent to you once registered. Please retain a copy of this email as receipt of confirmation.

### FEES:

All course fees are advertised in the course marketing material and on the Illawarra Forum website. Unless otherwise stated fees cover the training, all course material, catering and are inclusive of GST. Prices of individual courses and workshops may vary. Members of the Illawarra Forum receive a discounted price on training.

### CAN'T MAKE IT?

If you are unable to attend your nominated course a substitute for your place is welcome to attend provided you advise us of the change. The full training fee will be charged if you or someone in your place does not attend the session and we have not been given notice as specified below.

### REFUNDS:

If the registered participant is unable to attend a minimum of 3 days' notice is required to receive a full refund. If the registered participant provides less than 3 days' notice a refund of 50% of course cost will be refunded. If the course is cancelled, a refund will be paid in full.

### VENUE INFORMATION:

Illawarra Forum is located at 106b Industrial Road, Oak Flats. Free on and off street parking is available. Walking distance from Oak Flats train station. Ramp at entry with bathroom located upstairs.

Illawarra Forum also delivers training at other venues as listed in the calendar, and details of which will be printed on your confirmation of booking.

### CATERING:

Please advise us at time of booking of any specific dietary requirements.

### TRAINING REQUIREMENTS:

Please advise us at time of booking if you have any specific training needs e.g. for visual, hearing or mobility impairments.